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Director

COMMUNITY AND SENIOR SERVICES OF LOS ANGELES COUNTY

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"To Enrich Lives Through Effective And Caring Service"

BOARD OF SUPERVISORS

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February 10, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPT GRANT FUNDS FOR PROGRAM YEAR 2009
COMMUNITY SERVICES AMERICAN INDIAN BLOCK GRANT PROGRAM
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT

This letter requests delegated authority for the Director of Community and Senior Services to accept grant funds for Program Year (PY) 2009 for the Community Services American Indian Block Grant (CSAIBG) from the State of California Department of Community Services and Development and to approve any additional or reduction in funding, time extensions, modifications and or amendments to the CSAIBG program. The CSAIBG program provides low-income Native American Indian families and individuals in the Los Angeles County area access to emergency and other community services.

IT IS RECOMMENDED THAT YOUR BOARD

Delegate authority to the Director of Community and Senior Services (CSS), or designee, to accept \$355,048 in PY 2009 CSAIBG funding from the State of California Department of Community Services and Development (CSD) and to approve any required time extension, modifications, and/or amendments, and to also accept additions to, or reductions in CSAIBG funding.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The recommended actions will enable Native American Indian Commission/Self Governance Board (NAIC/SGB) to continue providing low-income Native American Indian families and individuals in Los Angeles County with access to emergency and other community services provided by the CSAIBG program and avoid any interruption of services.

On December 19, 2006, your Board provided CSS delegated authority to execute amendments to three agencies agreements for any extensions to the contract or any augmentations to increase or decrease contract amounts based on contractor performance and availability of funding, provided that: (a) approval by County Counsel and the Chief Executive Office (CEO) is obtained prior to any such amendment; and (b) the Director of CSS, or designee, confirms in writing to the Board of Supervisors and the CEO within 30 days after execution that such amendments have been executed. This action assures full expenditure of funds and is consistent with the Board's policy requiring review of contractor performance. Contract amendments have been approved by County Counsel and amendments have been executed for PY 2009.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The CSAIBG program supports the principles of the Countywide Strategic Plan by continuing to build a seamless delivery system for Los Angeles County residents.

FISCAL IMPACT/FINANCING

The CSAIBG grant provides funding for program services in the total amount of \$355,048. Adequate funding will be included in the Department's FY 2009-10 Proposed Budget. No additional net County cost is anticipated.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Each calendar year, the CAA/BS (Community Action Agency/Board of Supervisors) in conjunction with the Native American Indian Commission/Self Governance Board (NAIC/SGB) receives CSAIBG grant funding from the U.S. Department of Health and Human Services through the CSD as outlined in California State Government Code Section 12772. The CSAIBG program provides emergency services and safety net services that may include but are not limited to, utility assistance, shelter assistance (bed nights, hotel vouchers), brown bag lunches, and emergency meals.

In December 2008, CSD released its statewide plan for the estimated Community Services Block Grant (CSBG) funding allocation for PY 2009; the plan included funding for the Los Angeles City/County Native American Indian Commission Self-Governance Board (NAIC/SGB) for 2009. On December 11, 2008 CSS received notice of the CSAIBG award estimate of \$355,048.

CONTRACTING PROCESS

In October 2006, the NAIC/SGB initiated a Request for Proposals (RFP) process to solicit proposals to provide emergency and other services to low-income American Indian families in the County. In November 2006, the NAIC/SGB approved funding for three agencies. The agencies are: 1) Gabrieleno/Tongva Tribal Council, 2) United American Indian Involvement, Inc., and 3) PuKuu Cultural Community Services. These three agencies have demonstrated their capability and experience to effectively serve

CSAIBG eligible families and individuals in the County. Contract amendments have been approved by County Counsel and amendments have been executed for PY 2009.

MONITORING

The Self-Governance Board (SGB) will do the program and fiscal monitoring of the service providers as outlined in the Agreement between the CAA/BS and the NAIC/SGB. CSS will be responsible for the fiscal management functions.

Reports will be provided on a quarterly, semi-annual, and annual basis by the SGB to the State indicating the amount and nature of emergency services provided. The subcontractors will provide the SGB with a description of their program activities and service areas as part of their yearly proposals, which serve as basis for the reports provided to the State.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will enable CAA/BS and NAIC/SGB to continue providing emergency and other program services to low-income Native American Indians residing in Los Angeles County. A broad array of community services such as employment, education, housing, nutrition, emergency assistance, linkages to other programs and health providers will benefit the low-income American Indian residents of Los Angeles County.

CONCLUSION

Upon Board approval please mail two copies of the adopted Board Letter to Mr. Ron Andrade, Executive Assistant, Community and Senior Services Department, Native American Indian Commission at 3175 West Sixth Street, Los Angeles, CA 90020

Respectfully submitted,



CYNTHIA D. BANKS
Director

c: Raymond G. Fortner, Jr., County Counsel
Wendy L. Watanabe, Acting Auditor Controller